(Please note: This form must be on home institution letterhead)

**[Current Date]**

Robert M. Dimeo, Ph.D.

Director

NIST Center for Neutron Research

National Institute of Standards and Technology

100 Bureau Drive, MS 6100

Gaithersburg, MD 20899-6100

Dr. Dimeo:

Pursuant to 10CFR19.12, Instructions to Workers, **[Name of Experimenter]** has been noted as likely to receive an occupational radiation dose in excess of 100 mrem (1 mSv) per year. They have received basic radiation worker training within the last two years of their upcoming experiment or activity (including the time provided to perform the experiment) at the NIST Center for Neutron Research. The training provided by **[Name of Institute or Laboratory]** meets or exceeds the requirements of (select one):

* **Nuclear Regulatory Commission Requirements of 10 CFR 19**
* **Department of Energy requirements of 10 CFR 835**.

The written examination for this training was given and passed on **[Date of Examination]** and demonstrated successful completion of the required training.

Sincerely,

**[Radiation Safety Officer or equivalent]**

**[Address and Phone Number of Home Institution Radiation Safety Office]**